



## Scanner Hints and Tips for Music Scanning

- **Scanner Choices**
  - Canon Canoscan LIDE series: under \$100
  - HP
  - Epson
  - Stay away from 'All-in-one' Scanners
- **Scanner Specs**
  - TWAIN Compatible
  - Must support the one of the following Color Modes
    - Grayscale
    - 256 Shades of Gray
    - Black and White Photo
  - Must support 200 to 600 dpi Resolution
- **In General**
  - Make sure the scanner is in good working condition
  - Make sure the latest drivers are installed
  - Make sure the glass is clean
  - When scanning, apply light pressure to the scanner lid
- **Scanning Material**
  - Use Original for best accuracy
  - Avoid Photocopies unless to enlarge or reduce
  - Avoid Inkjet output – always use laser output for photocopies
  - Type-set output will generally be less accurate
  - Handwritten will not be accurate: **understand OCR Technology**
  - The better the quality, the lower the resolution and visa versa
  - Small staff size, use higher resolution
  - Increasing Contrast by as much as 30% may improve accuracy, especially with small staff size
  - Make sure music is within scanner margins in Preview